SG TAEKWON-DO SCIO
ANNUAL GENERAL MEETING MINUTES

Date: 04/08/2026
Time: 1900
Venue: Google Meet

1. Welcome

1.1 The Chair welcomed those present and opened the meeting.

2. Attendance

2.1 Present:

James Collett (Chair) - JC

Marc Galbraith (Treasurer) - MG

Megan Elliott (Proposed Secretary) - ME

Sean Grady (Trustee) - SG

Liam Paterson (Trustee) - LP
Apologies:

Natasha Allen (Trustee) - NA

3. Confirmation of Quorum

3.1 The Chair confirmed that a quorum was present in accordance with the Constitution.

4. Declaration of Interests

4.1 Any declarations of interest were recorded.

5. Approval of Previous Meetings Minutes

5.1 The Inaugural Meeting minutes were passed.

6. Appointment of Office Bearers

6.1 Resolved that the following be appointed:

- Chair: James Collett
- Secretary: Megan Elliot
- Treasurer: Marc Galbraith

7. Matters Arising

7.1 JC - Discussed Campbeltown Common Good Fund and Southworth Funding Application and that he was advised to submit applications without charity status but advise application was in progress. A motion was made and approved to submit the application (MOTION 1).

7.2 JC - Advised trustees of the Argyll and Bute Council Grants and Funding page and that he had subscribed the SCIO email address to receive notifications of funding opportunities.

8. Chairperson's Annual Report

8.1 SCIO Application in progress - was submitted on the 8th of July 2026.

8.2 All present reviewed the equipment list that is required for funding applications and a motion was raised and approved that the list was acceptable at this time. (MOTION 2).

9. Treasurer's Report

9.1 N/A - No accounts setup as yet

10. Governance Reports

10.1 Governance Manuals were approved at the Inaugural Meeting and in place

11. Approval of Annual Report and Accounts

11.1 N/A

12. Independent Examination

12.1 It was discussed that the Charity would need an independent auditor to review the accounts once a year.

13. Strategic Priorities

13.1 It was noted that the strategic plan was discussed at the inaugural meeting with the focus on funding applications.

13.2 A motion was raised and approved that once the SCIO is approved that applications for funding could be processed until the next meeting without the need to call a board meeting. (MOTION 3).

13.3 JC discussed future projects for the Taekwondo club, these being:

13.3.1 Rural Outreach to the primary schools and in Campbeltown.

13.3.2 Mental Health Program for adults and kids. An initial trial to see what the uptake was and look into who to work with on this.

13.3.3 Anti Bullying - Look at this again with better advertising through funding. (MOTION4)

14. Special Priorities

14.1 N/A

15. Special Resolution

15.1 N/A

16. Any Other Business

16.1 No AOB

16.2 MG, LP, SG retired from the meeting.

16.3 Remaining trustees voted MG, LP and SG back in and they resumed their positions.

17. Date of Next AGM

17.1 Tuesday 26th January 2027

Resolutions Passed

1. 7.1 - Campbeltown Common Good Fund and Southworth Funding Applications to be processed.
2. 8.2 - Equipment List Approved.
3. 13.2 Applications for funding to be processed without the need for a meeting to be called each time.
4. 13.3 - 13.3.4 Project ideas were approved.

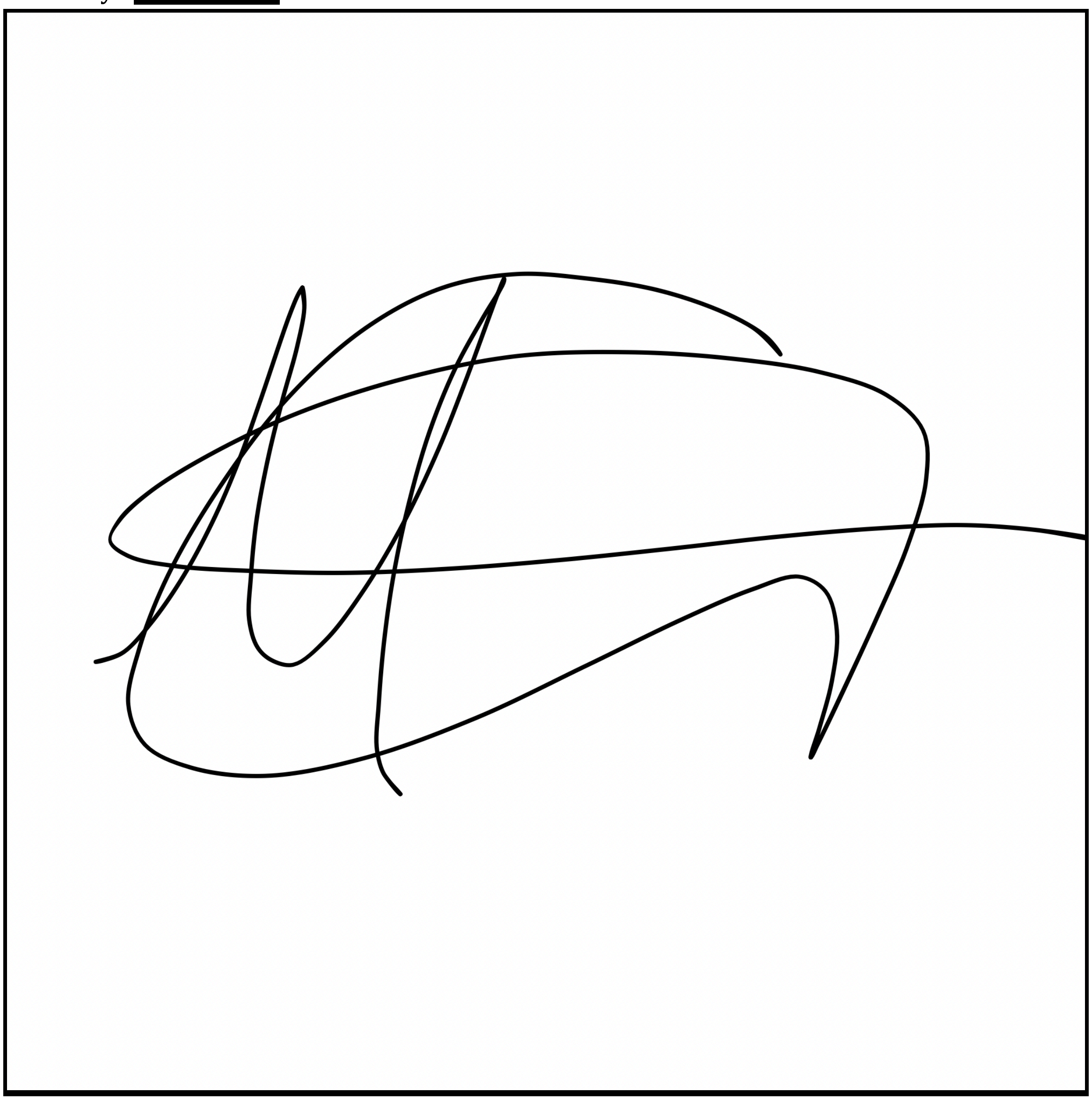
Actions

Action	Responsible	Due Date	Status
7.1	JC	15th Aug 26	
13.2	JC / ME	26th Jan 27	
13.3 - 13.3.4	JC	26th Jan 27	

Signed:

Chair: ___________ _______________ Date: _____04/08/2026________

- Secretary: [redacted]



______________________ Date: _____04/08/2026_______